

**“INDO-TIBETAN BORDER POLICE FORCE”**  
**(MINISTRY OF HOME AFFAIRS)**  
**GOVT. OF INDIA**

**DETAILED ADVERTISEMENT FOR RECRUITMENT TO THE POST OF  
HEAD CONSTABLE (DRESSER VETERINARY), CONSTABLE (ANIMAL  
TRANSPORT) & CONSTABLE (KENNELMAN) IN ITBPF.**


Online Applications are invited from eligible Male and Female Indian citizens (including subject of Nepal & Bhutan) Possessing educational qualification & age as prescribed below for filling up following vacancies to the post of **Head Constable (Dresser Veterinary), Constable (Animal Transport) & Constable (Kennelman)** Group 'C' Non-Gazetted (Non-Ministerial) on temporary basis likely to be permanent in ITBPF. Selected candidates will be liable to serve anywhere in India or abroad. On appointment, the candidates shall be governed by the ITBPF Act 1992 and Rules 1994 and other Rules applicable from time to time. Applications from candidates will be accepted through **online mode** only. No other mode for submission of application is allowed. **Online application mode will be opened w.e.f. 12<sup>th</sup> August 2024 (12/08/2024) at 00:01am and will be closed on 10<sup>th</sup> September 2024 (10/09/2024) at 11:59pm.** The applicants are advised to check their eligibility before applying so as to avoid disappointment at a later stage.

2. **Details of vacancies as per post based roster are as under:-**

Name of Post	Category					Vacancies	Total Vacancies
	UR	SC	ST	OBC	EWS		
Head Constable (Dresser Veterinary) [Male]	4	0	1	3	0	8	9
Head Constable (Dresser Veterinary) [Female]	1	0	0	0	0	1	
Constable (Animal Transport) [Male]	44	11	10	22	10	97	115
Constable (Animal Transport) [Female]	8	2	2	4	2	18	
Constable (Kennelman) [for male only]	3	0	0	1	0	4	4

Note:-

- The vacancies are tentative and may increase or decrease without any notice. Any change in the number of vacancies will be intimated through ITBPF Recruitment website i.e. <https://recruitment.itbpolice.nic.in>.
- ITBPF reserves the right to make changes in sequence of the recruitment process after publication of this advertisement. ITBPF also reserves the right to cancel or postpone the recruitment at any stage due to administrative reasons.
- 10% of the vacancies are reserved for Ex-Servicemen. In case vacancy reserved for Ex-servicemen remains unfilled due to non-availability of eligible or qualified candidates, the same shall be filled by non Ex-serviceman candidates of respective categories.





### 3. PAY SCALE AND OTHER ALLOWANCES:

<b>3.1 Pay scale</b>		
3.1.1	Head Constable (Dresser Veterinary)	(Level-4 in the Pay Matrix) Rs. 25,500/- to 81,100/- (as per 7 <sup>th</sup> CPC).
3.1.2	Constable (Animal Transport) & Constable (Kennelman)	(Level-3 in the Pay Matrix) Rs. 21,700/- to 69,100/- (as per 7 <sup>th</sup> CPC).
<b>3.2 Other allowances</b>	The post will carry Dearness Allowance, Ration Money Allowance, Special Compensatory Allowance (while posted in specified border areas), free accommodation or HRA, Transport Allowance, Leave Travel Concession and Free Medical Facilities and any other allowance as admissible in the Force from time to time under the Rules/instructions.  On appointment the candidates shall be entitled for the pension benefits as per the "New Restructured Defined Contributory Pension Scheme" applicable for the new entrants to the Central Government Services w.e.f. 01/01/2004.	

### 4. ELIGIBILITY CONDITIONS:

<b>4.1 Age Limit</b>		
4.1.1	Head Constable (Dresser Veterinary) & Constable (Kennelman)	Between 18 to 27 years
4.1.2	Constable (Animal Transport)	Between 18 to 25 years
<b>4.2 Educational Qualifications</b>		
4.2.1	Head Constable (Dresser Veterinary)	i. 12th class pass from a recognised Board. ii. The candidates shall have passed regular Para Veterinary Course or Diploma or Certificate of minimum one year duration related to Veterinary, Therapeutics or Livestock Management from a Government recognized institute.
4.2.2	Constable (Animal Transport)	Matriculation or equivalent from recognized Board.
4.2.3	Constable (Kennelman)	10 <sup>th</sup> class pass from a recognized board.
<b>4.3 Cutoff date for Age and Relaxations</b>		
4.3.1	Head Constable (Dresser Veterinary) & Constable (Kennelman)	Crucial date for determining the age limit will be the closing date for receipt of online application, i.e. <b>10<sup>th</sup> September 2024 (10/09/2024)</b> . Candidates should not have been born <b>earlier than 11<sup>th</sup> September 1997 (11/09/1997)</b> and <b>later than 10<sup>th</sup> September 2006 (10/09/2006)</b> .
4.3.2	Constable (Animal Transport)	Crucial date for determining the age limit will be the closing date for receipt of online application, i.e. <b>10<sup>th</sup> September 2024 (10/09/2024)</b> . Candidates should not have been born <b>earlier than 11<sup>th</sup> September 1999 (11/09/1999)</b> and <b>later than 10<sup>th</sup> September 2006 (10/09/2006)</b> .

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**Note:-**

- i. The date of Birth as recorded in the Matriculation certificate available on the date of submission of application shall be accepted as proof for determining the age and no subsequent request for its change will be considered or granted.
- ii. Certificate for claiming SC / ST / OBC / OBC (NCL) status should be issued before the closing date for submission of **online applications i.e. 10.09.2024.**
- iii. Candidates claiming OBC (NCL) status may note that certificate on non-creamy layer status should be based on the income earned during three previous financial years (i.e. 2023-24, 2022-23, 2021-22) and must ensure that he/she should be in possession of Caste / Community and Non-Creamy Layer (NCL) Certificate before the closing date for submission of online applications i.e. **10.09.2024.**
- iv. Candidates claiming **Economically Weaker Sections (EWS)** may note that their certificate of Income & Assets should be based on the financial year prior to the year of application and should be in possession of NCL certificate before the closing date for submission of online applications i.e. **10.09.2024.**
- v. Candidates who wish to be considered against reserved vacancies or seeking age relaxation must submit requisite certificate issued by the competent authority, in the prescribed format when such certificates are sought by the Recruitment Board. Otherwise, their claim for SC/ST/OBC(NCL) status will not be entertained and their candidature/applications will be considered under Unreserved (UR) category.
- vi. The formats of the certificates Annexure-I, II, II-A, III, IV, V, VI, VII are annexed. Certificates obtained in any other format will not be accepted.
- vii. Age relaxation available to different categories of eligible candidates are as under:-

S. N.	Category	Age-Relaxation permissible beyond the upper age limit
1	SC / ST	5 years
2	OBC (Non Creamy Layer)	3 years
3	Ex-Servicemen	<b>UR/General-</b> 3 years after deduction of the military service rendered from the actual age. <b>OBC (NCL)-</b> 6 years (3 years + 3 years) after deduction of the military service rendered from the actual age. <b>SC / ST-</b> 8 years (3 years + 5 years) after deduction of the military service rendered from the actual age.
4	Children and dependent of victims KILLED in the	<b>UR-</b> 5 years. <b>SC / ST-</b> (5+5) 10 years.

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	1984 riots OR communal riots of 2002 in Gujarat.	OBC (NCL)- (3+5) 8 years.
5	Departmental Candidates (For Central Government Employee)	Who have rendered at least three years continuous service under the Central Government as on closing date, are eligible upto the age of 40 years (45 years for SC & ST).

**Explanation of Ex-Serviceman:-**

**An Ex-Serviceman means a person:**

- (i) Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and
- Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension. Or
  - Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension. Or
  - Who has been released from such service as a result of reduction in establishment.
- (ii) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity: and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; or
- (iii) Personnel of the Army Postal Service who are part of regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension; or
- (iv) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987; or
- (v) Gallantry award winners of the Armed Forces including personnel of Territorial Army; or
- (vi) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

**4.4 PHYSICAL STANDARDS (PST):**

4.4.1 For Head Constable (Dresser Veterinary) & Constable (Kennelman)					
S.N.	Description	Height in cms		Chest for Male candidates only (Minimum 05 cms expansion is must)	
		Male	Female	Unexpanded	Expanded
a)	All other States and Union Territory.	170	157	80	85
b)	Candidates falling in the categories	165	155	78	83

	of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and Candidates belonging to the State of Assam, Himachal Pradesh and the Union territories of Ladakh, Andaman and Nicobar Islands and Lakshwadeep.				
c)	Candidates hailing from North-Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura.	162.5	152.5	77	82
d)	All candidates belonging to Scheduled Tribes hailing from North-Eastern States as above and the Left Wing Extremism affected Districts.	160	147.5	76	81
e)	All candidates belonging to Scheduled Tribes other than North-Eastern States and Left Wing Extremism affected Districts.	162.5	150	76	81
<b>Weight:-</b> Proportionate to height and age as per medical standards.					
<b>Note:-</b> Candidate who intends to avail relaxation in Height/Chest measurement shall have to submit certificate as per Annexure-V, whenever sought by Recruitment Board.					

4.4.2	<b>For Constable (Animal Transport)</b>				
S.N.	Description	Height in cms		<b>Chest for Male candidates only</b> (Minimum 05 cms expansion is must)	
		Male	Female	Unexpanded	Expanded
a)	All other States and Union Territory	170	157	80	85
b)	Minimum height for all candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh and Jammu & Kashmir.	165	155	78	83
c)	For candidates belonging to the Scheduled Tribes.	162.5	150	76	81
<b>Weight:-</b> Weight should be proportionate to height & age as per weight chart prescribed in the Uniform guidelines for medical examination test during recruitment issued by ADG (Med) CAPFs from time to time be followed.					
<b>Note:-</b> Candidate who intends to avail relaxation in Height/Chest measurement shall have to submit certificate as per Annexure-V, whenever sought by Recruitment Board.					

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#### 4.5 MINIMUM MEDICAL STANDARD:

4.5.1	<p><b>Eye sight</b> - The minimum distance vision shall be 6/6 and 6/9 for both eyes without correction i.e. without wearing spectacles or lenses; The minimum visual standard for the candidates of all categories will be as follows:-</p>						
	Visual Acuity unaided (NEAR VISION)		Uncorrected visual acuity (Distant Vision)		Refraction	Colour Vision	Remarks
	Better eye	Worse eye	Better eye	Worse eye			
	N6	N9	6/6	6/9	Visual correction of any kind is not permitted even by glasses.	CP III by ISHIHARA	In right handed person, the Right eye is better eye and vice versa. Binocular vision is required.
4.5.2	A colour blind person shall not be eligible for appointment. If at any stage of service career, person is found to be colour blind, he will be medically boarded out as per SHAPE policy in vogue in the ITBPF;						
4.5.3	The candidate must not have knock-knees, flat foot, varicose veins or squint in eyes. Must pass high grade colour vision.						
4.5.4	Must be in good mental and bodily health and free from any physical defects likely to interfere with the efficient performance of the duties.						
4.5.5	<p><b>Tattoos:</b> -</p> <p>a. Content: Being a secular country, the religious sentiments of our countrymen are to be respected and thus, tattoos depicting religious symbol or figures and the name, as followed in Indian Army are to be permitted.</p> <p>b. Location: Tattoos marked on traditional sites of the body like inner aspect of forearm but only left forearm, being non saluting limb or dorsum of the hands are to be allowed.</p> <p>c. Size: Size must be less than ¼ of the particular part (Elbow or Hand) of the body.</p> <p><b>Note:-</b> In case a candidate has undergone removal of tattoo (s) prior to appearing for recruitment process and the same has faded substantially, this will be treated as a "scar and not a tattoo. Such candidates will be permitted to undergo the entire selection process with the approval of Presiding Officer of the Recruitment Board, Further, the scar resulting due to removal of tattoo will be reviewed by the Medical Board of Officer during Detailed Medical Examination.</p>						

#### 5. HOW TO APPLY AND BY WHICH DATE:

5.1	Eligible and interested candidates need to apply online through ITBPF website <a href="https://recruitment.itbpolice.nic.in">https://recruitment.itbpolice.nic.in</a> . Candidates are advised to fill the online application form after reading the instructions carefully and should provide genuine and functional e-mail ID and Mobile number at the time of filling online application form. Details as required under various segments should be
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	mentioned clearly, correctly and logically. As the applications need to be submitted online only, applications received offline shall not be considered and will be rejected summarily.
5.2	Candidates are to fill all information e.g. Gender, Category (SC/ST/OBC, etc), Employment status, Riots affected, etc in the profile created on ITBPF recruitment website before submission of online application. Any false/incorrect information in online application will lead to cancellation of candidature and no request for change in such details will be considered at later stages.
5.3	<p><b>APPLICATION FEE &amp; MODE OF PAYMENT-</b></p> <p>For the post of <b>Head Constable (Dresser Veterinary), Constable (Animal Transport) &amp; Constable (Kennelman)</b>: Candidates belonging to UR and OBC category applying for this recruitment will have to pay <b>Rs. 100/- (Rupees One hundred only)</b> as application fee through the online payment gateway system on <a href="https://recruitment.itbpolice.nic.in">https://recruitment.itbpolice.nic.in</a>. Candidates belonging to Scheduled Caste (SC), Scheduled Tribe (ST), Ex-servicemen and Females are exempted from paying the fee.</p> <p>Note:-</p> <ol style="list-style-type: none"> <li>Fee once paid will not be refunded under any circumstances.</li> <li>Fee paid by modes other than online mode will not be accepted and the applications of such candidate will be rejected forthright. Besides above, the payment made in such cases shall stand forfeited.</li> </ol>
5.4	Candidates working in Central / State Government / Autonomous / Statutory Bodies / Public Sector Undertaking etc. applying for the post are required to furnish " <b>No Objection Certificate</b> " in original as per <b>Annexure-IV</b> issued by the employer at the time of verification of documents. The candidature of candidates who fail to submit " <b>No Objection Certificate</b> " at the time of documentation shall be summarily rejected.
5.5	<b>Online application mode will be opened w.e.f. 12<sup>th</sup> August 2024 (12/08/2024) at 00:01am and will be closed on 10<sup>th</sup> September 2024 (10/09/2024) at 11:59pm.</b>
5.6	Procedure for online submission of application is available on ITBPF recruitment website <a href="https://recruitment.itbpolice.nic.in">https://recruitment.itbpolice.nic.in</a> .
5.7	Candidates are strongly advised to apply well in time without waiting for the last date for submission of online application form.

## 6. SELECTION PROCESS:

6.1 Admit Cards to the candidates will be issued online mentioning the date and venue of recruitment test. Candidature of candidates who are issued online admit cards will remain provisional till they are finally selected and submit all related documents/certificates in original and in prescribed format at the stage of verification of original documents.

6.2 Candidates are required to bring a clear & legible print out of their online application form & admit card; else they will not be permitted to enter the venue of Physical Efficiency Test (PET) & Physical Standard Test (PST).

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**Note:-**

- Before start of PET & PST the candidates will undergo thorough verification of identity including Biometric capture.
- Biometric identification of candidates can also be verified at any stage of recruitment.
- It is candidate's responsibility to check before hand that the biometric machines are able to capture the fingerprint image. In case, if the biometric machine is not able to capture the fingerprint image due to Mehndi, wax, etc. then, the candidate will not be allowed to appear in the examination.
- Failure in biometric verification at any stage will lead to cancellation of candidature.

**6.3 CANDIDATES WILL HAVE TO UNDERGO THE FOLLOWING RECRUITMENT TESTS:-**

**PHASE - I**

<b>Physical Efficiency Test (PET)</b>	i. The events of the PET are as follows:-	
	<b>For Male Candidates</b>	
	Race 1.6 Kms	To be completed <b>within 7:30 minutes.</b>
	11 Feet long jump	03 Chances to be given.
	3½ Feet high jump	03 Chances to be given.
	<b>For Female Candidates</b>	
	800 Meters Race	To be completed <b>within 4.45 minutes.</b>
	9 Feet Long Jump	03 Chances to be given.
	3 Feet High Jump	03 Chances to be given.
	ii. No marks will be awarded for this test and PET shall be qualifying in nature. Candidates have to qualify each event of PET, those who do not qualify shall be eliminated.	
iii. On reporting of female candidates for PET/PST, a self declaration indicating about her pregnancy status will be submitted. In case, if she declares that she is not pregnant, then, she will be allowed to participate in PET/PST. In case of false declaration, all the risk for undergoing PET/PST will be of her own.		
iv. A women candidate, who as a result of tests is found to be pregnant of 12 weeks standing or over, shall be declared temporarily unfit and appointment be held in abeyance until the confinement is over. The vacancy against which a woman candidate was selected will be kept reserved for her. She will be re-examined for Physical Efficiency Test (PET) six weeks after the date of confinement, subject to the production of medical certificate of fitness from a registered medical practitioner. If she is found fit, she may be appointed to the post kept reserved for and allowed the benefit of seniority in accordance with the instructions of the Government, as amended from time to time. However, such woman candidate to appear and qualify PST, Written Examination, Documentation and DME/RME and has to secure place in final selection list of respective category.		
v. There is no provision of appeal for Physical Efficiency Test (PET).		
<b>Note:-</b> PET will not be held for Ex-Servicemen. However, Ex-Servicemen will be required to qualify the requisite PST, Written Examination and Medical Examination.		
<b>PHYSICAL STANDARD TEST (PST)</b>	i. Candidates who qualify PET will be screened for Height, Chest (Chest measurement for male candidate only) and Weight measurements. Those who do not meet the required physical	

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measurement as applicable will be eliminated at this stage. The Candidates who are declared not qualified in physical standard i.e. height & chest (as applicable) may prefer an appeal in writing to the Presiding Officer of the Recruitment Board on the same day for re-measurement. The decision of the Presiding Officer will be final and no further **appeal or representation** in this regard, will be entertained.

- ii. Physical standard of female candidates shall be measured by female staff only. Chest measurement of female candidates shall not be taken.
- iii. Underweight/Overweight candidates will be allowed to participate in the next stage of recruitment and shall not be debarred at PST stage. The final decision on fitness/unfitness due to underweight/overweight will be decided at the time of Detailed Medical Examination (DME) based on the weight and age on the day of DME and the height as measure by the PST Board.
- iv. Rejection Slip to the candidates who are less in height and chest will be issued at the time of PST. Board shall ensure that measurement is mentioned in writing in the rejection slip. **In case, if any candidate is not satisfied with the physical measurement recorded by the Board, he/she may make a representation/appeal in writing to the Presiding Officer of the Recruitment Board on the same day for re-measurement.** In such case, the physical measurement of aggrieved candidate(s) shall be measured by the Presiding Officer himself **and shall dispose off the representation/ appeal immediately in writing to the candidate then and there.** In case, any candidate refuses to sign or leaves the PST centre without signing the rejection slip, the Presiding Officer should endorse the remarks in the rejection slip as "candidate refused to sign/candidate left without receiving rejection slip/candidate did not turn up to receive rejection slip" and same may be kept in record properly having duly signed by the Presiding Officer of the Board.

### PHASE – II

#### **Written Examination (100 Marks)**

The candidates who qualify Physical Standard Test will be required to undergo written examination. Admit cards to the candidates, will be issued online by mentioning date and venue of the written examination. Candidates have to download online admit card from ITBPF recruitment website i.e. <https://recruitment.itbpolice.nic.in>.

(ii) The written examination carrying 100 Marks will consist of objective type Multiple Choice Questions. However, pattern of written test i.e. OMR based or Computer Based Test (CBT) will be at the discretion of ITBPF. The pattern of question paper for OMR/CBT based written examination will be as under :-

Name of the post	Subject	No. of questions	Total Marks	Time
Head Constable (Dresser)	General Awareness	05	05	2 Hours
	Quantitative Aptitude/ Reasoning	05	05	

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Veterinary)	General English	05	05	
	General Hindi	05	05	
	Veterinary Medicine and Treatment	80	80	
Constable (Animal Transport)	General Awareness / General Knowledge (Objective Type /Bilingual)	25	25	2 Hours
	Knowledge of elementary Mathematics (Objective Type/Bilingual)	25	25	
	Analytical aptitude and ability to observe and distinguish patterns. (Bilingual)	25	25	
	Basic knowledge of the candidates in English/Hindi	25	25	
Constable (Kennelman)	General Awareness	05	05	2 Hours
	Quantitative Aptitude / Reasoning	05	05	
	General English/ Hindi	10	10	
	Dog Handling/ Kennel Management	80	80	

**Note:-**

- Answer Key of the question papers will be uploaded on ITBPF recruitment website i.e. <https://recruitment.itbpolice.nic.in> after the written examination is completed.
- Candidates are not permitted to use Mobile phone and other electronic/electrical device. Possession of these items, whether in use or not, will be considered as "use of unfair means" in the examination and appropriate action will be taken against such candidates.
- The minimum cut-off percentage of marks for qualifying in written examination will be as follows:-  
**For Unreserved / OBC (NCL) / EWS & Ex-Servicemen : 35%**  
**For SC / ST : 33%**
- No representation for re-evaluation/re-checking of answer sheet of written examination or re-conduct of written examination will be entertained.
- There will be no negative marking in Written Examination.

**PHASE – III**

<b>Merit List</b>	After completion of Trade Test, merit lists in each category namely General, SC, ST, OBC(NCL), and Ex-servicemen will be drawn on the basis of marks obtained by the candidates in the Written examination. On the basis of merit, the candidates shall be shortlisted for verification of original documents and Detailed Medical Examination (DME) as per the category wise vacancies. Extended list shall also be prepared to cover the shortfall due to failure of candidates in documentation, Detailed Medical Examination (DME) and Review Medical Examination (RME). However, there shall be no reserve list.
<b>Resolution of Tie Cases</b>	<ol style="list-style-type: none"> <li>In case of tie in marks, the candidate older in age will be higher in merit.</li> <li>If the tie still persists, the candidate whose name comes first in the alphabet order (English) will be kept higher in the merit.</li> </ol>

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**PHASE – IV**  
**[Verification of Original Documents]**

The candidates will be shortlisted in order of merit in each category will be put through verification of original Documents. Testimonials of the candidates will be checked before Detailed Medical Examination (DME). Original documents will be returned on the spot after verification and self attested copies of certificates will be retained with the application. Original copy of following documents will be required for verification :-

- i. Educational Certificate(s).
- ii. Date of Birth Certificate (Matriculation or 10<sup>th</sup> Class Certificate).
- iii. Scheduled Castes (SC) & Scheduled Tribes (ST) Certificate as per **Annexure-I'**, OBC certificate as per **Annexure-II'** OBC, (NCL) at **Annexure-II-A** and Economically Weaker Section (EWS) Certificate (valid for the year 2023-24) as per **Annexure-III'** (if belonging to any of these categories) issued by an authority not lower than Tehsildar or Sub Divisional Officer. Certificates obtained in any other format will not be accepted.
- iv. Candidates claiming OBC (NCL) status may note that certificate on non creamy layer status as per **Annexure-II-'A'** should have been obtained within three years before the closing date i.e. **10<sup>th</sup> September 2024 (10/09/2024)**.
- v. Persons serving in Government Services applying for the post are required to furnish "**No Objection Certificate**" in original as per **Annexure-IV'** issued by their employer at the time of physical verification of documents. Candidates who fail to submit N.O.C. at the time of documentation shall be summarily rejected.
- vi. Certificate as per **Annexure V'** for claiming relaxation in height & chest (if applicable).
- vii. Domicile Certificate issued by local revenue authorities or PAN Card or Passport, Aadhaar Card or Driving License or Voter Card etc. for verification of citizenship. In case of West Pakistani Refugees settled in Jammu and Kashmir (UT), they are required to produce Certificate in the format attached as **Annexure-VI'** issued by the Sarpanch/ Numberdar of the candidate's village to the effect that the person belonged to the West Pakistani Refugees Category, along with a copy of Electoral Roll showing the name of the candidate in the voter list for elections to the Parliamentary Constituency.
- viii. Discharge certificate in case of Ex-Servicemen.
- ix. Four latest passport size photographs.

<b>Detailed Medical Examination</b>	Only those candidates who qualify in the documentation will be required to undergo Detailed Medical Examination to assess their fitness. The Detailed Medical Examination of the candidates will be conducted in terms of Uniform Guidelines for Recruitment Medical Examination for GOs and NGOs in CAPFs and AR issued vide MHA O.M. No. A.VI-1/2014-Rectt (SSB) dated 20.05.2015 and O.M. No. A/VI.1/14-Rectt (SSB) date 24.08.2015 amended from time to time by the Government.
<b>Review Medical Examination</b>	<ol style="list-style-type: none"> <li>i. Candidates declared unfit during Detailed Medical Examination (DME) will be allowed to undergo Review Medical Examination (RME), provided they give their written consent by appending their signature on the intimation indicating the reasons for being unfit as per <b>Annexure-VII'</b>.</li> <li>ii. The candidates who have been declared unfit in DME will be briefed about the procedure for filing an appeal for RME at the venue.</li> </ol>

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- iii. The RME will be conducted in continuation to the DME on the appeal by the candidate for re-medical in order to rule out any possibility of an error of judgment in the decision of the Recruiting Medical Officer in the DME. The candidate needs to be declared fit by DME or RME board (as applicable) on the date of Medical examination in all aspects as per Medical Guidelines issued by MHA.
- iv. The RME of candidates will be conducted in continuation of DME preferable on the next day of DME. The consent for RME as **Annexure-‘VII’** duly signed by the candidate should be submitted within 24 hours after he/she is informed of his/her unfitness in DME.
- v. The decision of ITBPF Board of Medical Officers shall be final for declaring a candidate Fit or Unfit in DME/RME.

## 7. GENERAL INSTRUCTIONS:

7.1 If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of recruitment or thereafter, their candidature for this recruitment will be cancelled :-

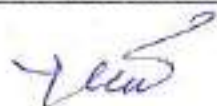
- a. Taking away any Examination related material such as OMR sheets, Rough Sheets, Answer Sheet etc. from the examination hall or passing it on to unauthorized persons during the conduct of examination.
- b. Leaving the Examination Venue without prior permission of the Invigilator.
- c. Assault, use of force, causing bodily harm, misbehaving, intimidating or threatening in any manner with the examination functionaries i.e. Supervisor, Invigilator, Security Guard or ITBPF representatives etc.
- d. Obstruct the conduct of examination/instigate other candidates not to take the examination.
- e. Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc.
- f. Obtaining support/ influence for his/her candidature by any irregular or improper means in connection with his/her candidature.
- g. Possession of Mobile Phone in either 'switched on' or 'switched off' mode.
- h. Appearing in the same examination more than once in contravention of the rules.
- i. A person who is associated with the conduct of the examination in any manner, whatsoever.
- j. Damaging examination related infrastructure/equipments.
- k. Appearing in the Exam with forged Admit Card, identity proof, etc.
- l. Possession of fire arms/lethal weapons during the examination.
- m. Threatening/intimidating examination functionaries with weapons/fire arms.
- n. Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or body parts, etc.
- o. Possession of Bluetooth Devices, spy cameras, and any other electronic gadgets in the examination hall.
- p. Impersonate/Procuring impersonation by any person.
- q. Taking snapshots, making videos of question papers or examination material, labs, etc.
- r. Sharing examination terminal through remote desktop software/Apps/LAN/WAN, etc.
- s. Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.

**Note:-** ITBPF may also report the matter to Police/Investigating Agencies, etc as deemed fit, for taking further necessary action.

*Y. K. S.*



7.2	All candidates who have been called for PET, PST will bring a clear and legible print out of the online application form for purpose of identification; else they will not be permitted to enter the venue. The print out will be retained by ITBPF staff for office use.
7.3	Candidates are to ensure to keep sufficient number of same passport size photos used by them in filling the online application form. The candidates are also advised to bring same passport size photos submitted with online application form at all stages of recruitment.
7.4	Verification of original documents will be conducted before Detailed Medical Examination (DME); therefore, candidates are advised to confirm their eligibility in all respects to avoid any disappointment at later stage.
7.5	Government Servants should submit in original a "No Objection Certificate" from their employer at the time of documentation else their candidature will be rejected.
7.6	Admit card to the eligible candidates will be issued online by mentioning date and venue. Candidates have to download online admit card from ITBPF recruitment website i.e. <a href="https://recruitment.itbpolice.nic.in">https://recruitment.itbpolice.nic.in</a> Therefore, candidates should provide genuine and functional e-mail ID and Mobile number at the time of filling online application form. ITBPF will not be responsible in case of non receipt of admit card due to technical and other reasons.
7.7	ITBPF shall not be responsible for any damage/injury to the individual sustained during the course of recruitment process.
7.8	Candidates are advised to be beware of touts or not to fall prey to the unscrupulous elements. Recruitment in ITBPF is totally transparent, fair and purely on the basis of performance of the aspirants. No candidate is required to pay any money in cash or otherwise, for recruitment in ITBPF except nominal application fee. If someone approaches any candidate asks for money or any other favour, they may report the matter to the recruitment board or the local police.
7.9	ITBPF will not be responsible for any power failure, electronic, internet related problems, etc faced by the candidates while applying online.
7.10	Candidates shall be required to serve in the Force for a minimum period of 10 years. If any person after joining the service wants to resign from the service before the expiry of 10 years, he/she is required to refund a sum equal to three months' pay and allowances attached to the post or the cost of training imparted to him/her by the Force, whichever is higher.
7.11	Selected candidates shall have to undergo Basic Training and such other courses as prescribed in the Force from time to time.
7.12	No correspondence will be entertained from ineligible candidates whose applications have been rejected.
7.13	Candidates belonging to physically handicapped category are not eligible to apply for this examination.
7.14	Any further information/notice in respect to the subject recruitment will be published on <a href="https://recruitment.itbpolice.nic.in">https://recruitment.itbpolice.nic.in</a> only. Hence, all candidates are advised to log on the above link from time to time.



7.15	Candidates should come duly prepared for more than one day stay under their own arrangements at the Recruitment Centre.
7.16	No Travelling allowance (TA)/ Daily allowance (DA) will be admissible for the journey up to the recruitment venue and back.
7.17	Incomplete applications will be summarily rejected and no correspondence in this regard will be entertained.
7.18	Change in category will NOT be entertained at later stage by ITBPF and the candidature of such candidate shall be cancelled.
7.19	Application received after the last date as mentioned above will not be accepted.
7.20	All disputes and differences, if any, will be subject to the jurisdiction of the courts within the territorial limits of Delhi only.
7.21	ITBP reserves the right to allocate to any examination city on administrative ground.
7.22	ITBP reserves the right to cancel examination at one centre and shift the examination to another date & centre.
7.23	For any queries, complaints or clarification the candidates can write an e-mail on <a href="mailto:comdtrect@itbp.gov.in">comdtrect@itbp.gov.in</a> or call on Helpline number i.e. <b>011-24369482 &amp; 011-24369483.</b>

8. **Disclaimer:** Information given in this advertisement and on website are guidelines only. In case of any ambiguity, the existing rules and regulations of ITBPF/Govt. of India will be final and which is amended time to time.

  
**DIG (Recruitment)**  
 Directorate General, ITBPF



FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his/her claim an attested/certified copy of a certificate in the form given below, from the Sub-Divisional Officer or any other officer as indicated below of the District in which his/her parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his/her parents are dead, the officer signing the certificate should be of the district in which the candidate himself/herself ordinarily resides otherwise than for the purpose of his/her own education. Wherever photograph is an integral part of the certificate, the ITBPF would accept only attested photocopies of such certificates and not any other attested or true copy.

The form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the Caste/Tribes \_\_\_\_\_ which is recognized as a Scheduled Castes/Scheduled Tribes\* under:-

The Constitution (Scheduled Castes) order, 1950 \_\_\_\_\_, the Constitution (Scheduled Tribes) order, 1950 \_\_\_\_\_, the Constitution (Scheduled Castes) Union Territories order, 1951\* \_\_\_\_\_ the Constitution (Scheduled Tribes) Union Territories Order, 1951\* \_\_\_\_\_

(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order, 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Reorganization Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976) The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956.

The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976\*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962 @.

The Constitution (Pondicherry) Scheduled Castes Order 1964 @.

The Constitution (Uttar Pradesh) Scheduled Tribes Order 1967 @.

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968 @.

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @.

The Constitution (Nagaland) Scheduled Tribes Order 1970 @.

The Constitution (Sikkim) Scheduled Castes Order 1978 @.

The Constitution (Sikkim) Scheduled Tribes Order 1978 @.

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989 @.

The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990 @.

*[Handwritten signature]*

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1991 @.  
The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 1991 @.  
The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1996

2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration. This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati  
\_\_\_\_\_ Father/Mother \_\_\_\_\_ of Shri/ Shrimati/Kumari\*  
\_\_\_\_\_ of village/town\* in District/Division\* \_\_\_\_\_ of the  
State/Union Territory\* \_\_\_\_\_ who belongs to the \_\_\_\_\_  
Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the  
State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri/Shrimati/Kumari and /or\* his/her family ordinarily reside(s) in  
village/town\* \_\_\_\_\_ of District/Division\* \_\_\_\_\_ of the  
State/Union Territory of \_\_\_\_\_.

Signature \_\_\_\_\_  
\*\* Designation \_\_\_\_\_  
(with seal of office)

State/Union Territory

Place \_\_\_\_\_

Date \_\_\_\_\_

\* Please delete the words which are not applicable

@ Please quote specific Presidential Order

Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside (s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

\*\* The authorities competent to issue Caste/Tribe Certificates:

- i. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- ii. Chief Presidency Magistrate/Additional Chief Presidency Magistrate /Presidency Magistrate.
- iii. Revenue Officers not below the rank of Tehsildar.
- iv. Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.





**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD  
CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE  
GOVERNMENT OF INDIA**

This is to certify that Shri / Smt. / Kumari \_\_\_\_\_ Son/  
Daughter of Shri / Smt. \_\_\_\_\_ of  
Village/Town \_\_\_\_\_ in District/Division \_\_\_\_\_  
in the State/Union Territory \_\_\_\_\_ belongs to the  
\_\_\_\_\_ Community which is recognized as a backward class under the  
Government of India, Ministry of Social Justice and Empowerment's Resolution No.  
\_\_\_\_\_ dated \_\_\_\_\_\*. Shri/Smt/Kumari  
\_\_\_\_\_ and/or his/her family ordinarily reside(s) in  
the \_\_\_\_\_ District/Division of the  
\_\_\_\_\_ State/Union Territory. This is also to certify that  
he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3  
of the Schedule to the Government of India, Department of Personnel & Training  
O.M. No. 36012/22/93-Estt.(SCT) dated 08.09.1993, OM No. 36033/3/2004-Estt.  
(Res.) dated 09.03.2004 and OM No. 36033/3/2004-Estt. (Res.) dated 14.10.2008\*\*.

District Magistrate  
Deputy Commissioner etc.\*\*\*

Dated:

Seal

\*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* - As amended from time to time.

\*\*\* - The authorities competent to issue the Certificate:-

- District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1<sup>st</sup> Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra-Assistant Commissioner (not below the rank of first class Stipendiary Magistrate).
- Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- Revenue Officers not below the rank of Tehsildar.
- Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

Note: - The term "Ordinarily" used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

*Y. S. S.*

**DECLARATION BY OBC CANDIDATES REGARDING NON CREAMY  
LAYER STATUS**

I, \_\_\_\_\_ wife/son/daughter of Shri  
\_\_\_\_\_ resident of village/town/city \_\_\_\_\_ District  
\_\_\_\_\_ State \_\_\_\_\_ hereby declare that I belong to the  
\_\_\_\_\_ community which is recognised as a backward class by the  
Government of India for the purpose of reservation in services. This is also to certify  
that I do not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of  
the chedule to the Government of India, Department of Personnel and Training Office  
Memorandum No.36012/22/93-Estt. (Res.) dated 08.09.1993, which is modified vide  
OM No. 360233/3/2004-Estt. (Res.) dated 09.03.2004, further modified vide OM No.  
36022/3/2004-Estt.(Res.) dated 14.10.2008 and again further modified vide OM No.  
36033/2/2013-Estt.(Res.) dated 30.05.2014.

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature of the applicant [OBC(NCL) candidate]





Government of.....

(Name & Address of the authority issuing the certificate)

INCOME & ASSETS CERTIFICATE OR BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

VALID FOR THE YEAR 2023-2024

This is to certify that Shri/Smt/Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_ village/street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her "family"\*\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\*.

- i. 5 acres of agricultural land and above;
- ii. Residential flat of 1000 sq ft. and above
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt/Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent  
Passport Size  
attested  
photograph of  
the applicant

\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "Family" for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a "Family" in different location or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

*Handwritten signature*

RECRUITMENT FOR THE POST OF .....  
IN  
INDO-TIBETAN BORDER POLICE FORCE

(Applicable for candidates who are already in Government Service only)

**No Objection Certificate**

**Note:** Persons serving in Government services applied for the post of ..... must submit "No Objection Certificate" in original, duly signed by their employer at the time of Documentation Stage else their candidature will be rejected.

(i) Certified that Mr. \_\_\_\_\_ holds a permanent/temporary post of \_\_\_\_\_ under Central Government.

(ii) Certified also that he has submitted his application to this department/Office on \_\_\_\_\_.

(iii) Certified also that Mr. \_\_\_\_\_ will be released in case of his selection for the post of \_\_\_\_\_ in Indo-Tibetan Border Police Force.

(iv) Certified also that Sh. .... Post.....  
Serving in .....since.....(mention dated of appointment) and no DE/Vigilance case is either pending or being contemplated against him.

Place:-

Dated:-

**Signature of Head of Office/  
Appointing Authority  
With office seal**





FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATES THOSE WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT

Certified that Shri \_\_\_\_\_ S/O Shri \_\_\_\_\_  
is permanent resident of village \_\_\_\_\_  
Tehsil/Taluka \_\_\_\_\_ District \_\_\_\_\_ of \_\_\_\_\_ State.

2. It is further certified that:

- Residents of entire area mentioned above are considered as \_\_\_\_\_ (Garhwali, Kumauni, Dogra, Maratha, Sikkimese) for relaxation in height measurement for recruitment in the Central Armed Police Forces of the Union of India.
- He belongs to the Himachal Pradesh/UT of Jammu & Kashmir/Leh/Ladakh/North Eastern States which is considered for relaxation in height measurement for recruitment in the Central Armed Police Forces of the Union of India.
- He belongs to \_\_\_\_\_ Tribals/Adivasis community which is considered for relaxation in height and chest measurement for recruitment in Central Armed Police Forces of the Union of India.

Date: \_\_\_\_\_

Signature \_\_\_\_\_

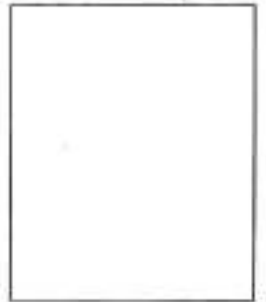
Place \_\_\_\_\_

District Magistrate/Sub-Divisional Magistrate/Tehsildar

- Delete whichever is not applicable.



Office of the Sarpanch/Numberdar.....



**IDENTITY CERTIFICATE FOR WEST PAKISTANI REFUGEE RESIDING  
IN THE UT OF JAMMU & KASHMIR**

This is to certify that Shri/Ms/Smt..... S/o, D/o,  
W/o Shri.....formerly a resident of  
Village..... Tehsil....., Distt.....of undivided  
India (now Pakistan) presently residing at H. No....., Street/Lane  
No..... Mohalla.....Village.....  
Tehsil....., Distt..... is now a West  
Pakistani Refugee after having migrated from Pakistan during the Indo-Pak Conflict  
of 1947.

Sarpanch / Numberdar



RECRUITMENT TO THE POST OF.....

MEMORANDUM UNFIT

Subject: Review Medical Examination of candidates found to be UNFIT in Medical Examination Test for the post of.....2024 in ITBPF.

Mr/Ms..... Roll No..... is hereby informed that he/she has been medically examined for recruitment to the post of ..... in ITBP Force on..... at ..... and found UNFIT due to the reasons mentioned below:-

- (i) .....
- (ii) .....
- (iii) .....
- (iv) .....

2. You are hereby informed that you can apply for Review Medical Examination (RME) by signing on the consent form below. RME will be conducted on ..... for which you are required to report at ..... hours.

**Signature of Medical Officers**

Date

Centre

Name

Stamp

Counter-signature of the Presiding Officer with Seal

Result of Medical Examination received

**Name & Signature of the Candidate**

FOR USE OF CANDIDATE ONLY

To

The Presiding Officer of Recruitment Board

.....  
.....

**Subject- APPLICATION FOR REVIEW MEDICAL EXAMINATION.**

Sir,

I hereby convey my consent for undergoing Review Medical Examination.

Signature.....

Place.....

Date.....

Name .....

Roll No.....

(.....)  
Signature of the Presiding Officer with Seal)

*your*

